

**KRUSHAK EDUCATION SOCIETY'S**  
**ARTS, COMMERCE AND SCIENCE COLLEGE**  
**ARVI, DIST. WARDHA (M.S.)**

NAAC ACCREDITED 'B+' GRADE (3<sup>rd</sup> Cycle)

**THE ANNUAL QUALITY**  
**ASSURANCE REPORT**

(AQAR) OF THE IQAC

**2017-18**

SUBMITTED TO

NAAC

BANGLORE

BY

THE PRINCIPAL

**ARTS, COMMERCE AND SCIENCE COLLEGE,**

**ARVI, DIST. WARDHA 442201.**

**Website: [www.acscarvi.co.in](http://www.acscarvi.co.in)**

**Arts, Commerce & Science College, Arvi**  
**Dist. Wardha.**

AQAR Report for the Session 2017-18

Part – A

**1. Details of the Institution**

1.1 Name of the Institution

Arts, Commerce & Science College,  
Arvi.

1.2 Address Line 1

Talegaon Road, Arvi.

Address Line 2

Arvi

City/Town

Arvi, Dist. Wardha.

State

Maharashtra

Pin Code

442201

Institution e-mail address

principal\_acscriv@rediffmail.com

Contact Nos.

07157-222070/222307

Name of the Head of the Institution:

Dr. H. R. Verulkar

Tel. No. with STD Code:

07157-222070

Mobile:

09423420625

Name of the IQAC Co-ordinator:

Dr. V.V Hiwase

Mobile:

9960352200

IQAC e-mail address:

vvhwase@gmail.com

1.3 NAAC Track ID :

12456

1.4 Website address:

www.acscarvi.in

Web-link of the AQAR:

[www.acscarvi.in/AQAR](http://www.acscarvi.in/AQAR). Php#

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70.95(old)	2006	5Yrs
2	2 <sup>nd</sup> Cycle	B	2.29	2011	5Yrs
3	3 <sup>rd</sup> Cycle	B <sup>+</sup>	2.53	2017	5 Yrs
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

01/07/2005

1.7 AQAR for the year

2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 - Submitted on 30-09-2012
- ii. AQAR 2012-13 - Submitted on 11-12-2013
- iii. AQAR 2013-14 - Submitted on 22-12-2014
- iv. AQAR 2014-15- Submitted on 30-04-2016
- v. AQAR 2015-16 - Submitted on 18-01-17
- vi. AQAR 2016-17- Submitted on 08-04- 2018

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys.Edu.)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Rashtrasant Tukdoji Maharaj  
Nagpur University, Nagpur.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC

### **Activities by IQAC**

- Undergone the process of Third Cycle of Accreditation by NAAC and scored B+ grade with CGPA 2.53
- IQAC has organized guest lectures and quality enhancement workshops, for facilitating interaction with the experts in respective fields.
- IQAC takes the review of Bridge Course offered to newly enrolled students.
- Through the Cluster Diary IQAC monitors the overall development of students.
- IQAC reviewed Student's Feedback on Teachers and feedback from various stakeholders like parents and Alumni.
- IQAC organizes meetings with the Head of institution , H.O.Ds, staff members, alumni, and students.
- IQAC executes five year plan.
- Prepare yearly report of IQAC.

### **Significant contribution made by IQAC**

- IQAC has taken initiatives to strengthen the Centre for Teaching, Learning and Evaluation by conducting various activities and thereby played a significant role in enhancing the quality of education in the college.
- Under the guidance of IQAC the research committee is reformed to focus on the research enhancement.
- Six short term Certificate courses have been running successfully under the monitoring of IQAC.
- IQAC also monitored the activities of Academic Calendar.
- IQAC has played a significant role in enhancing the activities of Centre for guidance of competitive examinations to encourage and guide the students.
- IQAC encouraged and motivated research publication **23** papers were published in Conferences, National and International Journals during this year.
- IQAC works for quality related activities including adoption of the students and coaching for Entry in Services.
- IQAC motivates students for self-employment through workshop under Entrepreneurship and Skill Development Cell.
- It also initiates environment consciousness among the students with the help of various Environment based programs.
- IQAC decisions for improving the academic process, the infrastructure, library facilities, and laboratory up-gradations were recommended to college Development Committee for the proper implementation.
- IQAC suggested the institutional head about the academic needs related with the surrounding community.
- IQAC has insisted and encouraged the use of ICT for enhancing the quality of teaching-learning process.

Sr. no.	Plan of action	Achievement/ outcome
1	Curricular aspect	One new short term course was started by the department of economics in this year. Hence, college runs 6 short term courses successfully. Two faculty members are elected as a member in University board of study who participate in the process of curriculum formulation.
2	Enhancing Quality of Teaching and Learning	Implementation of Teachers Diary that contains detailed information regarding the teaching plan, execution, and recording of the day wise activities of the teacher. Use of ICT in teaching and learning, internet facility is provided to students in library, teachers attend various faculty development programs, Students seminar, group discussion and various competition are organized to enhance the quality in learning.
3	Motivating the research culture	<ul style="list-style-type: none"> <li>• Reformation of Research committee to inculcate and motivate the research culture.</li> <li>• IQAC discussed and planned program with Research Innovation Committee regarding promotion of Research Climate and took necessary action.</li> <li>• IQAC encourage teachers to get associated with professional organization of their subjects.</li> <li>• Notifications of research projects from various institutions are brought to the notice of teachers in order to enable them to participate in it.</li> <li>• Motivate teachers to attend conferences, seminars, symposia, refresher courses and short term courses Teachers pursuing Ph.D., are asked by IQAC to complete Research Methodology course.</li> <li>• IQAC encourages and helps faculties to publish research papers in reputed journals</li> </ul>
4	Five year Plan	Five year Plan of the college was successfully prepared.
5	Admission Process	Efforts have been taken to make the admission process transparent. Made arrangement for P.G. online admission. Declaration of merit list at the entry level in every UG program.
6	Enhancing results	Remedial Coaching classes were conducted for slow learners. Teachers pay special attention to the failure students of second and third year to improve the backlog results. Open book tests are conducted. Guest lectures are organized and continuous internal assessment is done.
7	Digitization of records	100% of digitalization of library is done. The documents related



		to staff achievements are digitized and collected centrally at IQAC. IQAC is fully computerized.
8	Sports Initiatives	One college student is selected in University Volleyball Team Medical check-up camp for all the staff members was organized. Physical Education Dept. organized one day workshop on Yoga. Sport week is organized during the cultural festival.
9	More ICT facilities in classes	Two ICT enabled classrooms are developed.
10	Enhancing value based education programme	Yoga and Meditation workshop was conducted by the college on Yoga Day. Value based education programmes/activities are organized by NSS and cultural program committee.
11	To enhance extension activities	<ul style="list-style-type: none"> <li>• Blood Donation blood group checking Camp conducted by college NSS unit on 25<sup>th</sup> Sept. 2017.</li> <li>• NSS students participated in government of Maharashtra sponsored tree plantation program from 1<sup>st</sup> to 7<sup>th</sup> July 2017.</li> <li>• Cleanliness drive was organized by NSS on the occasion of world non-violence day.</li> <li>• Conducted AIDS awareness rally on 1<sup>st</sup> Dec.2017.</li> <li>• Road safety week was observed and awareness rally was organized regarding road safety on 27<sup>th</sup> Feb.2017</li> <li>• Disease Detection Camp, Poster and Slogans Competition and Dignity of labor through Parthenium weed eradication program organized by NSS.</li> <li>• Constitutional awareness rally was organized on the occasion of constitution day 27 Nov.</li> <li>• NSS organized guest lecture to develop scientific attitude and to create awareness on World Anti-Superstation Day 21<sup>st</sup> Sept. 2017.</li> <li>• Voters awareness rally and new voters enrolment camp was organized on 25<sup>th</sup> July 2017</li> <li>• As a part of extension activities and institutional social responsibility the college organized <b>28</b> different programs during the year.</li> </ul> <p>NSS students worked in Pani Foundation Movement</p>
12	SSR Finalization and Preparation of NAAC Peer Team Visit	SSR finalization for third cycle of accreditation by NAAC was done. IQAC along with teaching and non-teaching staff members of all the departments were involved in this process. Several meetings and discussion sessions were arranged during this process. SSR was submitted to NAAC on 24 Feb. 2017.

		NAAC Peer Team Visit was scheduled and completed in July 2017. Received B+ grade with CGPA 2.53.
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Please see Annexure-1

2.15 Whether the AQAR was placed in statutory body  Yes

Management  Syndicate  Any other body

Provide the details of the action take

The management after few suggestions approved the AQAR

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	07	-	07	04
UG	04	-	01	01
PG Diploma	01	-	01	01
Advanced Diploma	-	-	-	-
Diploma	01	-	01	01
Certificate	06	-	-	01
Others	-	-	-	-
<b>Total</b>	19	-	10	08
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.A.,I,II,B.COM I,II.,BSc and all P.G. Courses
Trimester	----
Annual	B.A.,III, B.Com. III

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**Please see Annexure-11**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The semester pattern was introduced for B.COM. and B.A. Second Year Undergraduate courses. The Syllabus was revised and updated by the university from June 2017 keeping in mind the changing trends and patterns in education and to keep pace with the global change in research and development. Moreover internal assessment is also introduced in semester pattern.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
26	19	06	01	-

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	06	00	00	00	00	00	00	00	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	06	17	04
Presented papers	05	11	01
Resource Persons	00	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Departmental Libraries are established in many departments.
- Bridge Course is applied for first year students in all faculties.
- Two smart class rooms are established and used by teachers.
- Teacher teaches 20% syllabus through Audio-Visual Aids in smart classrooms.
- C.Ds., PPT, Video Lectures, Audio Lectures and E-Books are used as resource for teaching-learning through ICT.

2.7 Total No. of actual teaching days during this academic year

218

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

08

Double Valuation, Photocopy, Online Multiple Choice Questions)

To enhance quality in higher education all the Graduate and Post graduate courses conduct examination in the form of

- Open Book Test
- Multiple Choice Test
- Debates
- Presentations
- Review writing
- Seminars
- Quizzes
- Group Discussions

2.9 No. of faculty members involved in curriculum Restructuring / revision/ syllabus development as a member of Board of Study/Faculty/Curriculum Development workshop

02	02	02
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2.10 Average percentage of attendance of student

80%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I Sem	314	-	1.9	6.5	-	7.9
B.A. II Sem	252	-	3.9	5.1	-	9.1
B.A. III Sem	155	-	5.9	5.5	11.9	23.4
B.A. IV Sem	141	-	11.3	34.7	-	46
B.A.III	156	-	7.6	10.2	-	17.9
B. COM I Sem	130	-	2	17.69	-	19
B. COM II Sem	120	-	6.67	21.67	-	28.33
B.COM III Sem	89	-	2.25	21.35	-	24
B. COM IV Sem	60	-	9.52	34.52	-	44
B.COM III	96	-	5.21	47.92	2	56
B.Sc I Sem I	131	-	3	1.5	-	4.5
B.Sc. I Sem II	129	-	1.5	5.4	-	6.9
B.Sc. II Sem III	111	2.7	14.4	13.5	-	30.6
B.Sc. II Sem IV	111	1.8	11.7	16.2	-	29.7
B.Sc. III SEM V	93	-	10.7	33.3	-	44
B.Sc. IIISem VI	93	5.4	23.6	18.3	-	47.3
M.A.MAR SEM I	8	-	-	62	-	62
M.A. MAR SEM II	24	-	33.3	66.66	-	100
M.A.MAR SEM III	8	-	-	62	-	62

M.A.MAR SEM IV	13	-	46.15	53.84	-	100
M.A.POL. SEM I	31	-	80.6	19.3	-	100
M.A. POL SEM II	37	-	-	100	-	100
M.A.II POL.sem III	32	-	-	100	-	100
M.A.II POL.sem IV	32	-	-	84	-	84
M.A.H.ECOSEM I	11	-	100	-	-	100
M.A.H.ECOSEM II	-	-	-	-	-	-
M.A.H.ECOsem III	11	-	100	-	-	100
M.A.H.ECOsemIV	-	-	-	-	-	-
M.SC.CHE semI	22	-	-	-	-	-
M.SC.CHEsemII	18	-	-	--	-	-
M.SC.CHEsemIII	4	-	-	--	-	-
M.SC.CHEsemIV	3	-	-	--	-	-
M.SC.COMP.semI	17	-	-	-	-	-
M.SC.COM.semII	17	-	-	--	-	-
M.SC.COM.semIII	22	-	4.5	4.5	-	9
M.SC.COM.semIV	20	3.3	3.3	3.3	-	10
M.COM sem I	72	-	5.56	29.17	-	35
M.COM sem II	67	-	11.9	44.7	-	57
M.COM semIII	46	-	10.8	39.13	-	50
M.COM semIV	43	-	86.05	9.3	-	95

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC analysis feedback received from students, parents, alumni and stakeholders regarding teaching and learning process for further planning and action. Feedback from students on teachers and students on courses are analysed by IQAC.
2. A group of staff members is formed to discuss and implement various pedagogic techniques in teaching.
3. Mentor Scheme is closely monitored which fastens the teacher-students relationship.
4. IQAC suggests subject teachers to run Bridge Courses effectively.
5. Monthly feedback of planned activities as per academic calendar is taken.
6. Teachers are compelled to prepare ICT study material to improve teaching and learning process.
7. IQAC tries to identify the problems of students by discussing with class representatives as well as students.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Program</i>	<i>Number of faculty benefitted</i>
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Refresher courses	02
UGC – Faculty Improvement Program	-----
HRD program	01
Orientation program	00
Faculty exchange program	-----
Staff training conducted by the university	-----
Staff training conducted by other institutions	-----
Summer / Winter schools, Workshops, etc.	-----
Others	-----

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	06	00	00
Technical Staff	06	04	00	00

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC discussed and planned program with Research Innovation Committee regarding promotion of Research Climate and took necessary action.
- IQAC encourage teachers to get associated with professional organization of their subjects.
- Notifications of research projects from various institutions are brought to the notice of teachers in order to enable them to participate in it.
- Motivate teachers to attend conferences, seminars, symposia, refresher courses and short term courses Teachers pursuing Ph.D., are asked by IQAC to complete Research Methodology course.
- IQAC encourages and helps faculties to publish research papers in reputed journals.

3.2 Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	03	-
Non-Peer Review Journals	-	-	-
e-Journals	09	03	-
Conference proceedings	04	06	01

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Project	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.



3.8 No. of University Departments receiving funds from **NOT APPLICABLE**

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
-------	---------------	----------	-------	------------	----------	---------

NIL	-	-	-	-	-	-
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3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  
JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:  
University level  State level   
National level  International level

3.22 No. of students participated in NCC events: **NOT APPLICABLE**  
University level  State level   
National level  International level

3.23 No. of Awards won in NSS:  
University level  State level   
National level  International level

3.24 No. of Awards won in NCC: **NOT APPLICABLE**  
University level  State level   
National level  International level

3.25 No. of Extension activities organized  
University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation blood group checking Camp conducted by college NSS unit on 25<sup>th</sup> Sept. 2017.
- NSS students participated in government of Maharashtra sponsored tree plantation program from 1<sup>st</sup> to 7<sup>th</sup> July 2017.
- Cleanliness drive was organized by NSS on the occasion of world non-violence day.
- Conducted AIDS awareness rally on 1<sup>st</sup> Dec.2017.
- Road safety week was observed and awareness rally was organized regarding road safety on 27<sup>th</sup> Feb.2017
- Disease Detection Camp, Poster and Slogans Competition and Dignity of labor through Parthenium weed eradication program organized by NSS.
- Constitutional awareness rally was organized on the occasion of constitution day 27 Nov.
- NSS organized guest lecture to develop scientific attitude and to create awareness on World Anti-Superstition Day 21<sup>st</sup> Sept. 2017.
- Voters awareness rally and new voters enrolment camp was organized on 25<sup>th</sup> July 2017
- As a part of extension activities and institutional social responsibility the college organized **28** different programs during the year.
- NSS students worked in Pani Foundation Movement.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5Acres	-	-	-
Class rooms	14	-	Management	17
Laboratories	07	-		07
Seminar Halls	01	-	-	01
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	-	01		01

Value of the equipment purchased during the year (Rs. in Lakhs)	-	1,68,000/-	UGC/ College	1,68,000/-
Others (ISFC)	62.44	12274191/-	UGC	1,85,18,191

#### 4.2 Computerization of administration and library

- OPAC facility is available in library.
- N-List facilitates students to avail more than 6000 e-journals and 9700 e-books through INFLIBNET.
- LIBMAN software is used for library Automation and Administration.
- 5 PCs with Internet are available for students use and browsing and 4 PCs are used by the library staff.
- Office has Computer and Internet facilities to upgrade the process of Admission, Scholarships, Staff records, etc.
- College has updated website [www.acscarvi.in](http://www.acscarvi.in)
- Administration work is fully computerized.
- In all 9 PCs with internet facility are used for Administration work.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13114	1,461284	759	1,96773	13873	16,58057
Reference Books	573	244659	-	-	573	244659
e-Books	30000	5700	-	-	30000	5700
Journals	09	16000	-	-	09	16000
e-Journals	6000	5700	-	-	6000	5700
Digital Database	01	20000	-	-	01	20000
CD & Video	115	7455	06	520	121	7975
Others (specify)	17962	1411496	257	48634	18219	1460130

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	69	28	09	09	20	09	11	01

Added	-	-	-	-	-	3 laptop	-	-
Total	69	28	09	09	20	12	11	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- The computer literacy of faculties has been improved through internal training programs organized by computer department.
- Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research.
- Students are encouraged to make use of computers for Power Point Presentations of their seminars and projects.
- Students are given regular training in Language Lab and Computer Department.
- Internet browsing is available for teachers and students at the Computer department free of cost during the working hours.
- Language Lab, Library and Computer Lab. Are available for the use of students and teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.23
ii) Campus Infrastructure and facilities	3.54
iii) Equipment	0.96
iv) Others	1.6.
<b>Total :</b>	<b>6.32</b>

## **Criterion – V**

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC revised feedback process from various groups, It enhance awareness about academic excellence and student support services such as NSS, Student Co-operative store, Sports and Games, Library, Scholarship/Concessions in fees, Earn and Learn Schemes, Parent-Guardian Scheme, Women’s Cell, Students’ Grievance Redresser Cell, Students Counseling Cell, Coaching Centre for entry in services etc.
- As per the suggestion of IQAC, the college has started Student’s Co-operative Store and equiped Girls’ Common Room.
- IQAC tried to develop the system for consistent, conscious and catalytic action to improve the academic performance of the institution.
- Review of Parent-Guardian Scheme is taken by IQAC every year and Financial Assistance is extended to economically weaker students and personal counseling is given by various committees of teachers.
- IQAC monitors to prepare an Academic Calendar and Prospectus.
- IQAC monitors the existing concession schemes for students and solves the problems regarding scholarships, if any.
- IQAC ensures the adequacy, maintenance and proper allocation of student support services and supervise 38 committees in the college.
- IQAC, as per the request of students’ council, has taken initiative for the extension of library reading room for students.
- Suggestion/complaint boxes are made available for students to make any suggestion/complaint regarding support services. Immediate action is taken to answer the complaint.

5.2 Efforts made by the institution for tracking the progression

- Well executed Academic and Administrative Calendar is proposed in the beginning of the academic session.
- Already prepared 5 year action plan by IQAC and its execution.
- Infrastructural need is observed, discussed and planned in CDC meetings at the beginning of every academic session.
- Academic progression in line with academic calendar is administered by head of the institution in every month in meeting with the staff members.
- The administrative work progression is monitored by heard of the institution in month meeting of every month.
- The extra-curricular and co-curricular activities are worked out by 38 different committees of the staff members and the progression is monitored by IQAC after every two months.
- For the infrastructural progression, according to need, funds are made available, either by institution through different UGC schemes or by the management by adopting all legal procedures, infrastructural development is marked out.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1310	323	-	202(open University)

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
574	37

Women

No	%
1055	63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
104	230	126	1027	03	1490	140	260	124	1105	04	1633

Demand ratio :100, Dropout % --- **16.75% (For UG)**

**9.40 % (For PG)**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College runs **Coaching Centre for Entry in Services**. Students are admitted and offered regular coaching throughout the session.
- Guest lectures and Group Discussion are organized by Coaching and Guidance for Competitive Examinations cell.
- Library has separate section of competitive examination books and literature.

No. of students beneficiaries

112

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT    
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

The Librarian is the coordinator of 'Student Counseling and Career Guidance Cell'. As a result students have ease in library facility about Competitive Examinations books and other guidelines.

- One lecture about Career Counseling was arranged in NSS Camp by the coordinator.
- Coordinator made students aware about various career options at Graduate and Post Graduate level and Vocational Trainings/Courses.

Following guidelines are provided through this cell.

- How to face exams conducted by Public Service Commission.
- Guidance about Competitive Examination syllabi.
- Opportunities of Jobs in Sports field.
- Opportunities of Employment in Agriculture.
- Employment in various private sectors.
- Self-Employment.
- Library provides 'Employment New', 'Rojgar Warta' and local Newspapers.
- Newspapers cutting of advertisements of employment are displayed on noticeboard.

No. of students benefitted

126

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	63	13	00



## 5.8 Details of gender sensitization programmes

- Home Economics department organized on self employment on 4/9/17 for women.
- Various college committees provide equal opportunities to girls as well as boys. There is no discrimination on the basis of gender.
- Women's cell organized one day workshop to make the girls aware about gynecological health problems and cleanliness.
- Poster competition focused on the issue of gender equality.
- Mother Day was celebrated to sensitize and importance of mother.
- Boys are equally admitted in girl's oriented programs.
- Co-education sensitizes the gender and other equal opportunities to all students.

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

National level

International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	36	Rs.56,586/-
Financial support from government		Rs.14,57,000(awaited)
Financial support from other sources	--	Rs.28,800/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level   
Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_NIL\_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Vision – ‘Widening the horizons of knowledge’
- Mission – ‘To nurture the culture of quality education and strengthen the youth to be the part of nation building movement’

6.2 Does the Institution has a management Information System -

- Yes, the college has the MIS. The institution participates and fulfills the information on MIS website as well as Central Governments AISHE site (All India Survey on Higher Education) C-185.
- An online public access catalogue (OPAC) is implemented to enable the students for speedy and convenient access to the library catalogue.
- College Prospectus provides detailed information about the proper functioning and governing of the college.
- Institute website has information about all the concerned aspect of the college.  
Office maintains the following record in computer system:
  - Administrative procedures including finance
  - Student admission
  - Student records
  - Evaluation and examination procedures
  - Research administration
  - Others

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- The curriculum is designed by the University, hence it is to all affiliated colleges.
- Some of our faculty members are member of Board of Studies, they convey the Feedback on curricular university taken from students, parents, alumni and other stakeholder of the institution.
- Apart from this, five short term courses are designed by the faculty –
  - Spoken English.
  - Certificate course in Tally.
  - Certificate course in Handy Craft.
  - Certificate course in Vedic Mathematics.
  - Certificate course in Vermicomposting.
  - Certificate course in financial Market
- Syllabus for **Bridge Course** is designed by the faculty for each subject of first year. This helps for the better functioning of the curriculum.
- Audio-visual study material is used in teaching learning process.
- College encourages students to use internet and library.
- To encourage students interaction study circles are formed for each subject.

#### 6.3.2 Teaching and Learning

Faculties are provided with all essential facilities for effective teaching -

1) Guest Lectures 2) Group Discussions 3) Class Seminars 4) Extempore oration 5) Paper Presentation 6) Role play method of Teaching 7) Educational Visits to Research Institutes 8) Excursions 9) Seminars and Conferences 10) Educational Quiz. 11) Case Study method 10) College level Certificate courses 11) Teaching English in Language Laboratory. 12) Students Research Projects. 13) Celebration of significant days. 14) Mentor Scheme for first year Students.

The faculties are suggested to use interactive method for better learning-

- Audio-visual study material is used for 20% classroom teaching.
- College provides open access to students for internet and Library.
- Encouraging students to read related articles on internet and e-books.
- Individual attention is given during Practical classes of the concerned subjects.
- Bridge Course facilitates the gap building of knowledge between +2 and first semester syllabi.
- Short term courses provide professional skills about five different fields.

Apart from classroom interaction, the following methods are used-

- Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc.
- Enquiry-based learning is provided through community survey, industrial visit and field work.
- Co-operative learning is facilitated through project work, on the spot study and educational forums.
- Study circle of each subject arrange class room seminars and projects.

### 6.3.3 Examination and Evaluation

- Regular unit tests are conducted at college level.
- As per the university direction, 10/20 marks are assigned for internal assessment for each paper of different subjects. Students are assessed on the basis of class test, attendance, projects, assignments, seminar, field work, practical.
- Mentor Scheme's cluster in-charge maintains the personal and academic record of the students.

### 6.3.4 Research and Development

- Research Committee is established in the college to promote & monitor research culture, regularly posts information about forthcoming workshops, seminars and conferences.
- Research projects are undertaken by students of Science Departments, and Commerce Dept.
- Research cell comprising of faculty members of the college monitors the R&D of teaching faculty with regard to minor/major research projects.
- Out of 26 teachers 18 have been awarded Ph.D., 8 teachers are Ph.D. supervisor and 06 have been pursuing.
- Research is a significant activity of the college. During this (2017-18) academic year 23 research papers were published in National and International Journals Conferences and Books.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- A library advisory committee is formed which conducts annual meeting. The committee also gives a suggestion and discusses the issues related to improve library facilities and ICT.
- Digital Database subscribed in library. College is a member of N-LIST, 9700 e-books and 6000 e-journals can be accessed through it.
- During the academic year books, CDs, DVDs and magazines are newly added. It consists about RS.
- Ranganathan Day and Books exhibition are held annually in the library.
- Internet and OPAC facility is provided in the library.
- For digital teaching-learning two well-equipped smart class rooms are set up in the College.
- Construction indoor sports stadium is in progress.

### 6.3.6 Human Resource Management

- The college has ample human resources to take care of various kinds of work and responsibilities.
- The college tries to keep the human resources updated and competent.
- The college makes sure that the human resources are well-qualified and follow ethical and eco-friendly ways of working on the campus.
- The administration is fully decentralized.
- Staff council regularly organise monthly meetings with teaching and non-teaching staff to monitor human resources.
- Apart from this various other committees are constituted to monitor the co-curricular and other activities. There are many welfare schemes for staff and students like free medical check-up and cooperative societies.

- There are some vacancies in teaching and non-teaching staff due to ban on recruitment by state. The college has appointed Clock Hour Basis (CHB) teachers to complete the workload. Appointment of these teachers is in accordance with the university and state government notification and norms.
- At the time of appointments No Objection certificates are taken from different universities authorities.
- Roster system is followed during faculty and staff recruitment.
- The vacancies arising are advertised in two reputed national newspapers and applications are called.
- The selection committee consists of subject experts nominated by the university.
- As per UGC norms and State Governments policy appointment of teaching and non-teaching staffs are made.
- The faculty and staff are recruited on the basis of selection committee recommendations.
- The selection process is thus completed after receiving approval from the competent authority. (Affiliated university for Teaching staff and Joint Director of Higher Education for Non-Teaching staff).

6.3.8 Industry Interaction / Collaboration

- Entrepreneurship and Skill Development Cell has established MOU with MGIRI, Wardha. And with a local plywood factory.

6.3.9 Admission of Students

- The admission process is transparent, merit based and strictly within the norms of the university and state education department. However-
- Applications are invited, scrutinized and merit list is published.
- All admission information is placed in prospectus and on notice board.
- Concession in fees and installment facilities are provided.
- Reservations are strictly followed as per State and Central Government rules.

6.4 Welfare schemes for

Teaching	Yes
Non -Teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC Coordinator
Administrative	Yes	-	Yes	Superintendent

6.8 Does the University/ Autonomous College declare results within 30 days? **Not Applicable**

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Not Applicable**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Not Applicable**

6.11 Activities and support from the Alumni Association

- Yes, the college has active Alumni Association is and it conducts annual meeting at list once in year.
- Alumni Association advises the college on various quality improvement initiatives the college can undertake.
- It participates in academic and cultural events of the college and also supports the college in arranging many events and activities to increase the goodwill of the college.
- In Alumni meets feedback on curriculum and development are taken annually.
- Several departments invite the alumnae for guest lecture and share their experience with students.

6.12 Activities and support from the Parent – Teacher Association

- The college regularly organized parent – teacher meetings and suggestions from PTA are accepted.
- Timely feedback and suggestions are given by PTA
- On the recommendations of PTA collage has started Skill Oriented Courses.
- PTA suggests to improve security system and sports facilities in the college.

6.13 Development programmes for support staff

- The college is highly supportive in terms of development programmes of staff. Following facilities are provide to staff-
- FDP from UGC for teachers
- Study leave facility for teachers
- Duty leave facility for teacher & nonteaching staff
- Duty leave facility for Refresher and Orientation program
- Research initiatives by the faculty are supported by the institution

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college always takes initiatives to make the campus eco-friendly by organizing various social awareness drives.
- Nature and Science Club is established to monitor eco-friendly activities.
- The college strives to expand the use of alternative sources of energy like solar power.
- College maintains green and clean campus, tobacco-free campus.
- Optimum use of water and other resources.
- Vermin Compost generation plant is established in college.
- The inmates of the college are very careful to keep the campus plastic free.
- An activity of Tree Plantation is done every year to make the campus ecofriendly.
- Paperless work is promoted.
- Environment Science subject is taught to all II year UG classes to aware the students about eco-friendly environment.

### Criterion – VII

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Dattak Palak Yojana (Parent Guardian Scheme) has been collaborated with other NGOs of town. 18 more students are added to the scheme of which 07 are adopted by NGOs.
- **Six** short terms vocational courses have been running successfully.
- The college has organized guest lecture on animal conservation .
- Bridge Courses helped to new entrance to join the knowledge gap between 12<sup>th</sup> and UG syllabus.
- CCTV surveillance facility is extended.
- Feedback mechanism is upgraded
- 20% of syllabus is covered using ICT teaching and learning process.
- Vermi- compost unit is kept functioning
- Students of various departments were actively participated in seminars, exhibitions, rallies. and in various community services.



7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Under the Earn and Learn Scheme **02** registered student is given part time job.
- In the field of research **23** Research Papers were published during the academic year.
- Various departments organized college level seminars and workshops such as workshop on Nutrition, Health and Personality Development. Workshop on Poetry Appreciation Scientific Aptitude Test, Workshop on MPSC exam etc.
- Carrier Counselling, and Placement Cell organized campus interview. 13 students were selected in Shyam Indofeb pvt. Ltd. Nandgaon Peth Amravati .
- Keeping in view the perspective plan of 2017-18, the college has setup infrastructural facilities for students and staff.
- Office terminals are setup as per need.
- Setup cabins for every department and waiting room in front of principal cabin.
- Students are encouraged to seek admission to computer course.
- Basic computer skill programme was organized for teaching and non teaching staff.

- According to Academic Calendar IQAC and Principal organized the staff council meeting and discussed the plan of action for the year. Time Table, New Syllabi and monthly planning of teaching is distributed.
- All NAAC committees and Criterion heads followed the instructions and worked out plan of action for the year.
- NSS has actively participated in tree plantation drive on 1 st July 2017.
- First year students were addressed by the Principal on 18 July, 2017 and necessary instructions were given to the new comers.
- As per the plan Kranti Diwas (8<sup>th</sup> Aug, 2017), A.P.J. Abdul Kalam Birth Anniversary – Reading Competition (9<sup>th</sup> Aug, 2017) and Ranganathan’s birthday anniversary and librarian’s day (12/8/17) were organized.
- Till 30<sup>th</sup> Aug, 2017, 2 students are given jobs in Earn and Learn Scheme and 13 are placed in Shyam Indofeb PVT LTD.
- Self-Governing Day was celebrated by students on Teachers Day.
- International Literacy Day was celebrated on 8<sup>th</sup> Sept, 2017. Hindi Diwas was celebrated on 14<sup>th</sup> Sept, 2017.
- Home Economics department organized on self employment on 4/9/17 for women.
- Entrepreneurship and Skill Department Cell in collaborate with NSS organized two day workshop on skill development and employment guidance from 17/2/17 to 19/2/17
- Special voter registration campaign was organized by college on 18/8/17
- ‘Picture story competition’ and letter writing workshop were organized by Marathi department on 9<sup>th</sup> March, 2018 and 21 March 2018 respectively.
- Blood Donation Camp by was organized by NSS on 24<sup>th</sup> Sept, 2017, the NSS Day.
- English department organized quiz competition on 25<sup>th</sup> Jan, 2018.
- Students Study Circle of Zoology department organized Seminar Competition on 27<sup>th</sup> Feb.2018.
- Mahatma Gandhi Jayanti and Lal Bahadur Shashtri Jayanti are celebrated by NSS department and students on 2<sup>nd</sup> Oct, 2017 and conducted cleanliness drive.
- Marathi department organized Mahatma Fule Smruti Essay competition on 12<sup>th</sup> Oct, 2017
- NSS celebrated awareness programmes on World Aids Day on 1<sup>st</sup> Dec, 2017 and Death Anniversary of Dr. Babasaheb Ambedkar on 6<sup>th</sup> Dec, 2017.
- IQAC organized workshop on NAAC new guidelines on 17 Feb. 2018 for all the faculty members o
- Library department observed Reading Inspiration day and organized Book exhibition on 16 Oct, 2017.
- Economics department arranged guest lecture on “The Role of Financial Market in Indian economy “ on 25 th Sept. 17.
- NSS Camp (19<sup>th</sup> to 25<sup>th</sup> Jan, 2018) at Neri (Punarwasan).
- NSS organized Shivaji Maharaj Jayanti 19<sup>th</sup> Feb, 2018 and Sant Gadge Baba Jayanti 23<sup>rd</sup> Feb, 2018.
- Medical checkup camp by Physical Education department on 22<sup>nd</sup> Feb, 2018 for staff members.
- Recipe competition was conducted by Home Economics department on 9/9/17
- Workshop on competitive exam guidance and leadership development was organized by NSS on 23/9/17
- Tahasil level Elocution competition was organized by 13 rd Jan. 2018.
- Constitution day was observed on 26/11/17

*Please see details in Annexure II*

- **Dattak Palak Yojana**
- **Skill Based Short Term Courses**

7.4 Contribution to environmental awareness / protection

- Vermin Compost generation plant is running successfully in the college.
- To generate environmental awareness among the students, the university has introduced a subject on environmental studies which is taught in the college.
- Institute also enlists the support and co-operation of its NSS Units to create awareness of environmental hazards and of the urgent need to keep the environment clean, green and pollution free.
- The NSS volunteers regularly lead campaigns to prevent use of polythene and polythene products in the college campus.
- Solar lights are installed in the premise of the college.
- The college celebrated world environment Day by organizing college level seminars.
- Tree plantation drive is conducted by college.
- Usage of LED bulb
- Cycle day
- E-waste and hazardous management

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis

**Strength**

- The core strength of the our college lies in its **wide and diverse faculty and student base.**
- Two Smart Class rooms help the use of ICT in Teaching –Learning process.
- Eco-friendly Campus and pollution free environment.
- Two new schemes for student welfare are functioning (Bridge Course & Mentor Scheme )
- Devoted teaching and support staff, 70% teachers with doctoral degree and 40% with NET/SET
- Least vacant position of staff.
- Active participation of management and alumni.
- Remarkable results of UG & PG.
- Least droop out percentage.
- A democratic and open two-way dialogue in the student-teacher interaction is our forte.
- To enhance the knowledge base of students and to promote an environment of participative learning, the students Board of studies of various departments incessantly organises various competitions, guest lectures, seminars and cultural festivals like ‘Spandan’ etc.
- 

**Weakness**

- Restricted research activities as no research recognized Lab is available at the institution for Science faculty staff.
- Less motivation of students in cultural activities.

**Opportunities**

- Sports involvement leads to opportunity in competitive examination
- Being multi faculty Institutions, it has opportunities to get interaction with multifarious streams and P.G. education.
- Promotion of new Skill Development Program.

8. **Threat**

- Less job opportunities due to traditional courses.
- Vacant positions of teaching and non teaching staff due to ban by state goernment.
- Seasonal weaker attendance.

8 Plans of institution for text year

- **A) Academic Improvement**
- To apply for minor/ Major research projects
- To apply for State/National Level conferences/seminars
- To encourage faculties to participate and read papers in State/National/ International Level conferences/seminars
- Systematic and effective organization of students counselling through English speaking course.
- To start departmental field projects
- **B) Facilities improvement**
- To emphasize teaching through English of subjects which have English as a medium of instruction
- To continue competitive examination guidance center.
- To publish annual magazine 'Fulora'
- To continue student-guardian and Earn and Learn scheme
- **C) Infrastructure Improvements**
- To develop two ICT enabled classrooms
- To install lecture capturing system (video shooting arrangement)
- Construction of three classrooms on second floor.
  
- **D) Research Activities**
- To motivate faculties to apply for minor/ Major research projects
- To help teachers to for the registration and submission of Ph.D. thesis
- E) Assessment of faculties
- Assessment and feedback by students
- Confidential report
- Self- appraisal forms
- IQAC monitors the infrastructure development, students' feedback and research

Name \_\_\_\_\_

Name \_\_\_\_\_

Dr. V. V. Hiwase  
Coordinator, IQAC

Dr. H. R. Verulkar  
*Signature of the  
Signature of the Chairperson, IQAC*

**FEEDBACK OF TEACHERS AND SUBJECTS BY STUDENTS****Annexure I**

Sr. No.	Name of Teacher	Teachers on 10 Pt. Scale	Name of Subjects	Subjects on 10 Pt. Scale
1	2		3	4
	<b>ARTS FACULTY</b>			
1	Shri. Dr. D. M. Chavhan	8.1	History	7.1
2	Smt. Nima H. Patil	8.3	Home Eco.	7.9
3	Shri. Dr. P. D. Malode	8.7	Marathi	7.2
4	Shri. Dr. P.B. Kale	9.3	Marathi	7.5
5	Shri. S. V. Bhuyar	8.4	Marathi	8.1
6	Shri. Dr. S. A. Pande	7.1	Hindi	7.1
7	Shri. V. M. Khadase	8.1	English	7.0
8	Shri H. D. Choudhari	8.9	Economics	6.8
9	Shri, A. V. Gumble	7.3	English	6.9
10	Shri, N. P. Kendhe	7.2	English	7.0
	<b>SCIENCE FACULTY</b>			
11	Shri. S. K. Sewane	8.2	Botany	7.4
12	Shri. Dr. K. P. Kadam	8.1	Physics	7.4
13	Shri. Dr. V. V. Hiwase	8.9	Chemistry	8.1
14	Shri. Dr. A. S. Dahat	7.9	Botany	7.8
15	Ku. Dr. V. Y. Muley	8.5	Zoology	8.0
16	Ku. Dr. M. S. Bhoyar	8.4	Zoology	7.8
17	Shri. M. T. Kolhe	6.9	Mathematics	6.7
18	Shri. N. M. Khobragade	7.5	Physics	7.7
19	Shri. P. B. Thakare	7.9	Chemistry	8.3
20	Shri. G. R. Yerawar	8.0	Physics	8.1

21	Shri. A.M. Sote	6.8	Computer sci.	8.1
	<b>COMMERCE FACULTY</b>			
22	Shri. Dr. M. R. Patil	7.9	Commerce	7.9
23	Shri. S. H. Dhanvijay	8.3	Commerce	8.0

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## Annexure II

### **A Report on Dattak Palak Yojana (Parent – Guardian Scheme 2017-18)**

The scheme has commenced in the collage since the year 2008-09. It aims to facilitate the poor and needy students of the region, who could not afford the degree education. Initially 10 students of the entrants in the college were adopted by the teaching staff and every year 10 new students, who are financially backward were added to it.

Through this scheme we provide the education fees, exam fees, stationary expenses to the boys and girls. Bus- Pass fare is also provided to those who come from nearby villages. Up till now **100 students** have passed their degree courses.

In 2017-18 session, we also motivated the NGOs and other social organizations like Rotary Club, and Indian Red Cross Society. In all **07 students** were adopted by them in addition to **18 students** adopted by the teachers of the college.

The college aims to facilitate more number of students every year by raising funds and motivating individuals of the society, so as to bring needy and poor students in the main stream of the education. The coordination committee adopts a fair selection process and keeps the record of scheme.

Co-ordinator

Parent Guardian Scheme

Arts, Commerce and Science College, Arvi

Dist. Wardha.

## **Skill Based Short Term Courses**

The college is situated in rural area. Students in the college are from various socio-economic backgrounds with little or no access to professional skill. To meet this need of students, with dedicated efforts of our faculty members, we have been running various skill based short term courses since last two years. The main objective behind these short term courses is to develop the various skill of the students so that they can earn their livelihood and improve their overall personality. These short courses are as following

- o Certificate course in Spoken English.
- o Certificate course in Tally.
- o Certificate course in Handy Craft.
- o Certificate course in Vedic Mathematics.
- o Certificate course in Vermicomposting.
- o Certificate course in financial Market

Maximum 20 students are admitted for each course on first come first served basis. The admitted students submit t admission form and the minimum fee 300 Rs. per course. The syllabus and exam pattern is designed by the respective co-ordinators which covers the maximum literature on the course. The duration of all these courses is of 3 months and finally the students have to appear for the exam. After the successful completion of the course are appreciated with the certificates. About 250 students have taken the advantage of these courses so far. The college is willing to recognise these certificate courses by Parent University.

Co-ordinator  
Dr. V.Y. Muley  
Arts,Commerce and Science College, Arvi



# ACADEMIC CALENDAR

## 2017 -2018

First Term : 15-06-2017 To 15-10-2017  
 Winter Vacation : 16-10-2017 To 14-11-2017  
 Second Term : 15-11-2017 To 30-04-2018  
 Summer Vacation : 01-05-2018 To 14-06-2018

### Events / Activities

#### June

<ul style="list-style-type: none"> <li>• Reopening of College - 15<sup>th</sup> June 2017</li> <li>• Admission of B.A., B.Com, B.Sc., M.A., M.Com., M.Sc.</li> <li>• Staff Council meeting</li> </ul> <p style="text-align: center;">Working Days - 13</p>	<ul style="list-style-type: none"> <li>• Submission of               <ol style="list-style-type: none"> <li>1) Time Table of each faculty</li> <li>2) Annual/Monthly Planning of Teaching</li> <li>3) Annual Planning of All NAAC Committee</li> <li>4) Distribution of Attendance Register and Dairies</li> </ol> </li> </ul> <p style="text-align: center;">Teaching Days - Nil</p>
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#### JULY

<ul style="list-style-type: none"> <li>• Staff Council meeting</li> <li>• Principals address to Newcomers</li> </ul> <p style="text-align: center;">Working Days - 26</p>	<ul style="list-style-type: none"> <li>• Result analysis of University Exam Summer 2017, Teacherwise/Subjectwise</li> <li>• Tree Plantation programme by Staff &amp; Students.</li> </ul> <p style="text-align: center;">Teaching Days - 26</p>
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#### August

<ul style="list-style-type: none"> <li>• Staff Council Meeting</li> <li>• Independence Day Celebration - 15<sup>th</sup> August</li> <li>• Reporting of last Month Academic calendar Working.</li> </ul> <p style="text-align: center;">Working Days - 24</p>	<ul style="list-style-type: none"> <li>• IQAC Meeting.</li> <li>• Celebration of Kranti Divas - 9<sup>th</sup> Aug</li> <li>• Ranganathan Jayanti Din- 9<sup>th</sup> Aug, Library Dept.</li> </ul> <p style="text-align: center;">Teaching Days - 23</p>
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## September

<ul style="list-style-type: none"><li>• Staff Council Meeting</li><li>• Teacher's Day-Self Governing Day-5<sup>th</sup> September.</li><li>• International Literacy Day- 8<sup>th</sup> Sept</li><li>• Hindi Diwas Celebration- Ellocation Competition 14<sup>th</sup> -sept.</li><li>• Inauguration of Dattak-Palak Yojana Formation of Study Circle -19<sup>th</sup> Sept</li></ul> <p>Working Days - 24</p>	<ul style="list-style-type: none"><li>• Guest Lecture on 'Gynaec Health Problem for Teenager Girls Student- Dr.Kalindi Rane . Home Eco. Dept.</li><li>• Poster Competition- Home Eco. Dept.</li><li>• Mahatma Phule Smriti Din Essay Competition- Marathi Dept.</li><li>• Student Seminar -Zoology Dept.</li><li>• Student Seminar -Physics Dept.</li><li>• Guest Lecture on First Aid - by Dr. Ripal Rane-Physical Edu. Dept.</li></ul> <p>Teaching Days - 24</p>
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## October

<ul style="list-style-type: none"><li>• Gandhi Jayanti and Lal Bahadur Shastri Jayanti. -2<sup>nd</sup> Oct.</li><li>• Late N.R.Kale Memorial Day -19<sup>th</sup> Oct.</li><li>• Reporting of Last Month Academic Calender Working.</li></ul> <p>Working Days - 11</p>	<ul style="list-style-type: none"><li>• Guest lecture- Economics Dept.</li><li>• Student Seminar- Botany Dept</li><li>• Vachan Prerna Din on occasion of Birth Anniversary of Dr. A. P. J. Abdul Kalam- Library Dept.</li></ul> <p>Teaching Days -11</p>
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Diwali Vacation – 16<sup>th</sup> Oct. 2017 to 14<sup>th</sup> Nov.2017

Second Term: – 15<sup>th</sup> Nov . 2017 to 30<sup>th</sup> April 2018

## November

<ul style="list-style-type: none"><li>• Reopening of college after Diwali Vacation.</li><li>• Staff Council Meeting</li><li>• Semester And Annual University Theory Examination - Winter 2017</li></ul> <p>Working Days -14</p>	<ul style="list-style-type: none"><li>• Guest Lecture - Math Dept.</li><li>• Guest Lecture - Chemistry Dept.</li></ul> <p>Teaching Days -14</p>
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## December

<ul style="list-style-type: none"><li>• Dr.Ambedkar Mahaparinirvan Din -6<sup>th</sup> Dec</li><li>• Aids Awareness Week -1 to 8<sup>th</sup> Dec.</li><li>• Reporting of last Month Academic Calendar working</li></ul>	<ul style="list-style-type: none"><li>• Guest Lecture on Income Tax- Comm.Dept.</li><li>• Guest Lecture-History Dept.</li><li>• News Writing Competition for</li></ul>
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<ul style="list-style-type: none"> <li>• Staff Council Meeting</li> </ul> <p>Working Days - 24</p>	<p>B.A.II- Marathi Dept.</p> <ul style="list-style-type: none"> <li>• Chitrakahani Spardha- Marathi Dept.</li> <li>• Quiz Competition - English Dept.</li> <li>• Essay Competition- English Dept.</li> </ul> <p>Teaching Days - 24</p>
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## January

<ul style="list-style-type: none"> <li>• Staff Council Meeting - 5<sup>th</sup></li> <li>• Republic Day - 26<sup>th</sup></li> <li>• Krida &amp; Sanskrutik Mohotsava (sports &amp; Cultural Week)- Physical Dept.</li> <li>• Annual Ten Days NSS Camp.-NSS Dept.</li> <li>• Reporting of last month Academic calendar working.</li> </ul> <p>Working Days - 26</p>	<ul style="list-style-type: none"> <li>• Letter Writing Competition of B.A.II -Marathi Dept.</li> <li>• Seminar Competition.- History Dept.</li> <li>• Books Review- Library Dept.</li> <li>• Guest Lecture - Physics Dept.</li> </ul> <p>Teaching Days - 25</p>
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## February

<ul style="list-style-type: none"> <li>• Shivaji Maharaj Jayanti- 19<sup>th</sup> Feb</li> <li>• IQAC. Meeting.</li> <li>• Staff Council Meeting</li> </ul> <p>Working Days - 23</p>	<ul style="list-style-type: none"> <li>• Student Seminar of B.A.I-Marathi SDept.</li> <li>• Students Group Discussion of B.Sc. on Invention &amp; Discoveries done by Great Scientist on Occasion of Dr.C.V. Raman's Memorial Day- Zoology Dept.</li> </ul> <p>Teaching Days - 23</p>
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## March

<ul style="list-style-type: none"> <li>• Staff Council Meeting - 5<sup>th</sup></li> <li>• International Women's Day - 8<sup>th</sup></li> <li>• Reporting of last month Academic Calendar Working.</li> </ul> <p>Working Days - 25</p>	<ul style="list-style-type: none"> <li>• Workshop on Income Tax.- Comm. Dept.</li> <li>• Semester And Annual University Theory Examination - Summer 2018</li> <li>• Advance clearance of account section.</li> <li>• Clearance of all CHB Teachers.</li> </ul> <p>Teaching Days - 25</p>
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## April

<ul style="list-style-type: none"> <li>• Staff Council Meeting - 5<sup>th</sup></li> <li>• Dr.Babasaheb Ambedkar Jayanti - 14<sup>th</sup></li> <li>• Reporting of all NAAC Committee</li> <li>• Submission of duly certified daily attendance and daily dairy</li> </ul> <p>Working Days - 23</p>	<ul style="list-style-type: none"> <li>• Stock verification of all Dept.</li> <li>• Practical Examination bills submission to University</li> <li>• Reporting of last month Academic calendar working</li> <li>• Stock verification U.G. Dept.</li> <li>• Self Assessment by Faculty</li> </ul> <p>Teaching Days - 23</p>
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**Summer Vacation - 01<sup>st</sup> May 2018 to 14<sup>th</sup> June 2018**  
**Total Working Days and Teaching Days of the year 2017-**  
**2018**

<b>Month</b>	<b>Working Days</b>	<b>Teaching Days</b>
June	13	Nil
July	26	26
Aug.	24	23
Sept.	24	24
Oct.	11	11
Nov.	14	14
Dec.	24	24
Jan.	26	25
Feb.	23	23
Mar.	25	25
Apr.	23	23
<b>Total Days</b>	<b>233S Days</b>	<b>218 Days</b>